



DATA SHEET 2018 – 2019

Updated September 06, 2018

- INSTITUTIONAL information

Name of Institution	Universidade Federal da Paraíba (Federal University of Paraíba)
Rector	Prof. Dr. Margareth de Fátima Formiga Melo Diniz
Postal and visiting address	UFPB – Campus I Prédio da Reitoria – 1º Andar – Castelo Branco CEP 58.051-900 João Pessoa – Paraíba – Brasil
Website	<a href="http://www.ufpb.br">www.ufpb.br</a>
Erasmus PIC number	961994300

#### International Office

Head	Prof. Dr. José Antonio Rodrigues da Silva
Phone number	+55 83 3216 7156
Website	<a href="http://www.ufpb.br/aai">www.ufpb.br/aai</a>
Direct link “To Partners” (in English)	<a href="http://www.ufpb.br/aai/contents/paginas/institucional/to-partners">http://www.ufpb.br/aai/contents/paginas/institucional/to-partners</a>
Direct link to “Incoming Students” (in English)	<a href="http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version">http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version</a>

#### E-mail

Coordinator	<a href="mailto:assint.iars@reitoria.ufpb.br">assint.iars@reitoria.ufpb.br</a> (c/o Dr. José Antonio Rodrigues da Silva – In Portuguese, English, Spanish)
Academic Cooperation	<a href="mailto:agreements@reitoria.ufpb.br">agreements@reitoria.ufpb.br</a> (c/o Dr. José Antonio Rodrigues da Silva – In Portuguese, English, Spanish)
Staff	<a href="mailto:assint.secret@reitoria.ufpb.br">assint.secret@reitoria.ufpb.br</a> (in Portuguese/English/Spanish/French)
Incoming (into UFPB)	<a href="mailto:incoming@reitoria.ufpb.br">incoming@reitoria.ufpb.br</a> (c/o Mr. Wellington Guimarães – can read Portuguese, French, Spanish; can write in Portuguese and French)
Outgoing (out of UFPB)	<a href="mailto:outgoing@reitoria.ufpb.br">outgoing@reitoria.ufpb.br</a> (c/o Mrs. Natália Silva – in Portuguese, English, French, Spanish)

- ACADEMIC information

Credits	1 credit = 15 hours for classes (undergraduate studies; for other cases, please ask). For ECTS users: hours per credit at UFPB only takes into consideration in-class work, regardless of the time necessary for the completion of academic goals (self-study reading, preparing presentations, etc.). Thus, a 3-credit course comprises 15 weeks x 3 hours of class per week (45 hours total) that can be used for instruction, seminars and tests.
Exams	Evaluation is done through tests, papers, essays, works, and/or seminars, to be done/taken/presented <u>during the academic semester</u> . Students who do not achieve the 7.0 passing grade (out of 10.0) are entitled to <b>one</b> final exam (per each course enrolled) to take place right after the end of classes. For this reason, it is also possible to pass a course with an average from 5.0 to 6.9 (upon taking the final exam).
Language of Instruction	Portuguese, in all undergraduate courses. Some graduate courses may be delivered in a foreign language at the professor's discretion if all enrolled students agree. This information must be checked at the Graduate Program of interest.



Portuguese language proficiency requirements for undergraduate foreign students	CEFR – B1. As of June 2014, any Certificate or Statement issued by a qualified examiner/professor of Portuguese will suffice to prove Language Proficiency. However, the student is fully responsible for corresponding to the level stated in such certificate/statement, and being able to follow courses in Portuguese.
Portuguese classes	Portuguese classes are offered free of charge in Campus I (João Pessoa) to all foreign students registered at UFPB, by PLEI ( <i>Programa Linguístico Cultural para Estudantes Internacionais</i> ) Classes usually go together with the academic semester of Campus I. Week 1: placement test + registration. Week 2 on: classes. More Information at <a href="http://www.cchla.ufpb.br/plei">www.cchla.ufpb.br/plei</a> <b>Note:</b> courses taken at PLEI are not shown at the Academic Transcript. Students will receive a Certificate by the end of the semester. <b>Note:</b> PLEI will not allow students to join courses after the second week of classes, except in special cases when previously informed.
Date of arrival	International students are advised to arrive in the city at least one week before classes start for initial procedures.
Course Offers	Instructions on how to search for courses/classes can be found at <a href="http://www.ufpb.br/aai/contents/menu/programas/incoming/disciplinas">http://www.ufpb.br/aai/contents/menu/programas/incoming/disciplinas</a> (in Portuguese) or at <a href="http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version/courses">http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version/courses</a> (in English)

- APPLICATION process

Applications for the 2018.2 semester (starting on November 22 [Campus I and IV] (dates for Campus II and III are to be decided):	Applications are welcome any time now until October 1, 2018 (MONDAY), <u>except</u> in case of Medical School (internship). Internship candidates are now limited to a few partner institutions; the complete information can be found below.
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Application Procedure:	All information concerning foreign student's incoming process can be now found at: <a href="http://www.ufpb.br/aai/contents/menu/programas/incoming">http://www.ufpb.br/aai/contents/menu/programas/incoming</a> (in Portuguese) and <a href="http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version">http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version</a> (in English)  Candidates to Internship/Practice in the Faculty of Medicine ought to read this: <a href="http://www.ufpb.br/aai/contents/menu/programas/incoming/candidaturas-para-internato-praticas-em-medicina">http://www.ufpb.br/aai/contents/menu/programas/incoming/candidaturas-para-internato-praticas-em-medicina</a> (in Portuguese) <a href="http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version/medicine">http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version/medicine</a> (in English)
<b>Important!</b>	According to the terms of the Academic Cooperation Agreement, students must hire an International Insurance Policy. Apart from health/accidents coverage, including liability, we recommend coverage for evacuation, repatriation and body transfer. The copy of the policy can be presented by the student upon his/her arrival at the UFPB International Office, at the latest.



- Calendar

<b>Campus I – João Pessoa &amp; Campus IV – Rio Tinto/Mamanguape</b>			
2018.2		2019.1	
		To be confirmed	
start	November 22, 2018	start	tbc
end	May 10, 2019	end	tbc
Final exams (ONLY for students who have not achieved a 7.0 score (out of 10.0) on the tests/evaluations taken during the semester):			
May 13 to May 17, 2019		tbc	
Transcripts are probably* ready to be issued with all the grades of the semester after:			
June 20, 2019		tbc	

\*the availability of transcripts on such date depends on the professors' compliance with their deadline of entering the grades into the electronic system.

\* Note that semester 2018 (Campus I and IV) will start November 22, 2018 and will have a break from December 17, 2018 (last class December 14, 2018) to January 30, 2019 (classes resume January 31, 2019).

Accommodation	UFPB cannot offer housing facilities/accommodations to international students. However, our International Office staff may provide students with information to help them find a place to live in the due time.
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